

UNCLASSIFIED

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APPENDIX 7 TO ANNEX F TO CINCPACFLT OPORD 201  
EMBARKATION OF VISITORS

REFERENCES: (a) OPNAVINST 5720.2L, Embarkation in U.S. Naval Ships  
(b) SECNAVINST 5720.44A, Public Affairs Policy and Regulations  
(c) OPNAVINST 4630.25B/DOD REG 4515.13-R, Air Transportation Eligibility  
(d) OPNAVINST 3710.7N, NATOPS Manual  
(e) CINCPACFLTINST 5720.2L Embarkation in U. S. Naval Vessels

1. GENERAL. Basic authority for the embarkation of all categories of personnel in U.S. naval ships and aircraft is vested in the Chief of Naval Operations. In specific instances, this authority is delegated to CINCPACFLT, numbered fleet and type commanders, and other officers as appropriate.

a. Background. CINCPACFLT strongly encourages and supports the embarkation of civilian guests in Navy ships. Such embarkations are instrumental in increasing public awareness of the Navy and its missions. Examples of embarkation for public affairs purposes include, but are not limited to, individuals, news media representatives, civilian orientation groups, community service clubs, civic groups, the Navy League, trade and professional associations, and organized youth groups such as Boy Scouts and Navy League Sea Cadets.

b. Hospitality. Embarked civilian guests shall be treated hospitably by all personnel concerned. Officers in command shall ensure that all guest visiting PACFLT units receive courteous treatment, are made to feel welcome, and are provided the attention and assistance necessary to assure a productive and pleasant visit.

c. Meals. News media representatives embarking PACFLT units will be prepared to pay for their meals and commanding officers should not hesitate to charge for their meals accordingly.

2. EMBARKATION REQUESTS. Requests for authorization to embark visitors (other than guests of the Navy, media representatives or persons traveling on invitational travel orders authorizing passage in U.S. Navy ships and aircraft) shall be submitted through the operational chain of command to CINCPACFLT for forwarding to the granting authority indicated in reference (a). Reference (b), Articles 0306 (pg. 3-23) and 0405 (pg. 4-27) pertain.

3. GUEST CRUISE PROGRAMS. The guest of the Navy program is designed to give influential civilians a first hand look at the Navy. The Secretary of the Navy Guest Cruise program is specifically designed to embark top executives who have not had previous exposure to the Navy. COMTHIRDFLT serves as the direct representative of CINCPACFLT in the scheduling and conduct of both Guest of the Navy and SECNAV Guest Cruises. Reference (b), Articles 0405h (pg. 4-33) and 0405i (pg. 4-35) pertain.

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(All portions of this APPENDIX 7 are UNCLASSIFIED)

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4. MEDIA EMBARKATION IN SHIPS AND AIRCRAFT. While news releases and other Navy-oriented material for release to news media are highly useful, frequently news media representatives wish to embark in Navy ships and aircraft to gather news first hand. It is CINCPACFLT policy that such requests be approved whenever they are in the best interest of the Navy.

a. All requests for media embarkations on board U.S. Navy ships should be screened in accordance with guidelines set forth in reference (a) and reference (b) when considering embarking news media on Guest of the Navy or Tiger Cruises.

b. Numbered fleet commanders and TYCOMs are authorized to approve routine media visits to PACFLT ships under their operational control, keeping CINCPACFLT informed in accordance with Tab A of this Appendix. National media need CHINFO approval, with CINCPACFLT endorsement.

c. Information concerning requests for authorizing embarkation of media personnel on board Navy aircraft is included in Tab A of this Appendix. Requests shall be forwarded for approval to CINCPACFLT.

d. Media are supported in the field and accorded the privileges of an officer in the grade of O-4 for the purposes of messing, billeting, and transportation. However, lack of appropriate messing, billeting or transportation should not preclude media access or support.

e. Per reference (b) (section 0306(J), page 3-28) and Appendix 1 to Annex F to OPORD 201, Commanding Officers of aircraft carriers and surface ships will make every reasonable effort to permit embarked news media representatives to use Navy communications circuits and COD/COD transportation to file bonafide news and feature stories, along with advisories to editors and news directors. Use of communications and transportation will be subject to operational priorities, and any additional costs to the government (e.g. INMARSAT) will be the responsibility of the media. Navy personnel are not authorized to censor or edit stories, but may make recommendations in the interest of security and accuracy. If security is at stake and the issue cannot be resolved on board by mutual consent, the story will be transmitted by classified message and appropriate precedence to CINCPACFLT PEARL HARBOR HI//N00PA//, info USCINCPAC CAMP SMITH HI, OATSD/PA(DDI) WASHINGTON DE, and CHINFO WASHINGTON DC//OI-02//.

5. NAVAL AVIATION PHYSIOLOGY TRAINING REQUIREMENTS. Prior to the embarkation of news media representatives aboard Navy aircraft for an orientation flight, the requirements of reference (c) must be met. News media representatives should be advised that they will have to pass a flight physical and required training at the facility located closest to where the news media representative resides. Requests for waivers must be submitted to CINCPACFLT.

6. DELEGATION OF AUTHORITY. In accordance with reference (e) of this Annex, COMTHIRDFLT, COMSEVENTHFLT, COMNAVAIRPAC, COMNAVSURFPAC, and CG FMFPAC may authorize air transportation in a helicopter or carrier on board delivery (COD) aircraft for civilian guests and other designated personnel whose embarkation on board ship is authorized under the provisions of reference (a).

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7. SECURITY. Unless otherwise directed by CINCPACFLT or higher authority, news media embarkation in PACFLT ships and aircraft will be conducted only on an unclassified basis. Security at the source will prevail. The best rule for dealing with the news media is to answer questions only on subjects for which the respondent has both direct responsibility and direct personal knowledge.

Tabs:

- A - Embarkation requests for Navy aircraft
- B - Preparation to embark media